



Woodford Junior Football Club Constitution

WOODFORD JUNIOR FOOTBALL CLUB

ESTABLISHED 2025

A Charter Standard Community Club

Members of:

Mid Cheshire Youth Football League

Club Handbook & Constitution 2023

CONSTITUTION OF THE CLUB

NAME OF THE CLUB

The Club shall be called **WOODFORD JUNIOR FOOTBALL CLUB** and shall be affiliated to:

Mid Cheshire Youth Football League

OBJECTIVES OF THE CLUB

The club is formed to encourage and facilitate the playing of football by as many boys, girls and disabled youngsters as possible from the age of 6, preferably living in and around the Winsford area, with a strong focus on attracting players from local communities. Through the Club it is hoped to promote a spirit of competitive sportsmanship and friendship in all those concerned with the club.

The main purposes of the club are to provide facilities for and to promote participation in the amateur sport of Football in Winsford.

Open trials are encouraged for all age groups but this is at discretion of each teams management team.

NON-PROFIT MAKING

All surplus income or profits are to be reinvested in the club. No surpluses or assets will be distributed to members or third parties

SUBSCRIPTIONS (*Self Funded Teams*)

Subscriptions are payable each month by named players and substitutes at the rate decided each year by the team manager.

A payment of £15 a month is payable for each registered player, up to U16 age group, by their parent or guardian towards the individual teams finances.

A registration fee for each player will be payable annually at a rate determined by the Management Committee.

OFFICERS OF THE CLUB

The Chair (Mark Cooper), Vice-Chair (Matthew Dears), *Secretary (Matthew Dears) Welfare Officer (Katie Dears)*, Treasurer (Sean Dooley), all committee members and all Team Managers shall be deemed to be Officers of the Club/ Management Committee.

MANAGEMENT OF THE CLUB

1) The Club shall be managed by an EXECUTIVE Committee which shall consist of the following Offices of the Club: Chairman, Vice-Chair, Secretary, Treasurer and Child Welfare Officer. All decisions regarding the Club will be discussed with all the Officers of the Club / Management committee, but the Executive Committee reserve the right to set club rules that are in the interest of the running of the Club.

2) Any Officer of the club wishing to resign must tender their resignation in writing to the Secretary and on acceptance by the Management committee his/her office shall become vacant.

3) The Management Committee shall meet on a pre-determined date once every month during the season with additional meetings as appropriate during the closed season.

4) All parents of children who represent Woodford Junior Football Club are entitled to attend Management Committee meetings, but voting is restricted to the members of the Management Committee.

5) QUORUM

A quorum for the purposes of convening a valid meeting of the Management Committee shall be nine persons all of whom must be members of the Management Committee

6) VOTING

The right to vote at a meeting of the Management Committee shall be restricted

a) to the members of the Management Committee present at the meeting.

There shall be one vote per member

b) present subject to the tied vote provisions below.

c) Voting by proxy is not permitted.

Voting shall be by way of a show of hands
d) to be counted by the Club Chair and by the Minutes Secretary separately.

All proposals, resolutions or issues, which are placed before the Management Committee for a vote shall require the approval of the majority of the members of the Management Committee present and voting. *The Executive committee reserve the right to over rule if they believe it is in the best interest of the Club*
e)

With the exception of the day to day expenses incurred in the running of the club, all single items of expenditure in excess of £200 shall require the approval of the Management Committee attending a Management Committee meeting at which a vote on the issue of the expenditure concerned is taken.
f)

In urgent cases this may be completed by contact with Committee members outside of the meeting by email.

In all cases of a tied vote at a Management Committee meeting the Chair of the club shall, if they consider it appropriate, have the casting vote and in their absence the Vice-Chair of the club shall, if they consider it appropriate, have the casting vote.
g)

7) Minutes of every Management Committee meeting shall be taken by the Minutes Secretary and authenticated by the Chair.

8) There shall be an agenda for each management Committee Meeting and any items for discussion should be submitted to the Minutes Secretary one week prior to the meeting.

9) The Team Managers shall meet as and when required for the purposes of discussing and reporting on any League or County FA business.

10) The Management Committee shall have the power to arrange fund raising events.

11) A member of the Management Committee may at any time call a special meeting of the Management Committee by notifying the Secretary of the reasons for which the meeting is

to be called. Seven clear days notice in writing of such a meeting must be given to all members of the Management Committee by the Secretary. No vote may take place unless a Quorum is present.

DISCIPLINE

1) In the event of any Woodford JFC player being cautioned or sent off or having a disciplinary record, which gives the Team Manager or any Officer of the Club cause for concern, then the Team Manager of the player concerned or any Officer of the Club shall report the matter to the Management Committee. If so required by a majority vote of the Management Committee, any player so reported shall appear before a Disciplinary Panel of the Management Committee **PROVIDED ALWAYS THAT** the player must be accompanied at such a Disciplinary Panel Meeting by his/her parent or guardian. No player shall be permitted to appear before such a Disciplinary Panel in the absence of their parent or guardian. The following rules shall be observed:

a) The said Disciplinary Panel shall be made up of no more than four members of the Management Committee and

b) The said Disciplinary Panel shall be chaired by the Chair, Secretary or Vice-Chair and shall include at least one Team Manager not involved with the team concerned and at least one parent Management Committee member not involved with the team concerned and

c) The Player's Team Manager shall attend the said Disciplinary Meeting

2) Notice of a Disciplinary Panel Meeting shall be given to the parents or guardian of the player in writing specifying the time, date and place of the Disciplinary Panel Meeting and the nature of the conduct complained of. At least fourteen clear days notice of the Disciplinary Panel Meeting shall be given.

3) In the event of the failure of the parents or guardian of a player to attend a Disciplinary Panel Meeting of the Management Committee, when required to do so, the Disciplinary Panel of the Management Committee shall have the power on a majority vote to suspend the player pending a satisfactory explanation from the parents or guardian for their non-attendance at the Disciplinary Meeting.

4) The Management Committee shall have the power, following a Disciplinary Meeting, to apply for the cancellation of the registration of a player whose conduct when representing the Club is deemed by the Management Committee to be unacceptable or such as to bring the club into disrepute or is unsatisfactory in relation to one or more cautions and/or sending off.

5) In the event of a decision by the Management Committee to suspend a player or to make application for the cancellation of a player's registration, the Secretary shall inform the parents or guardians of the player in writing of the decision of the Management Committee

including the reasons for that decision. The player shall have the right of Appeal against any suspension or registration cancellation decision made by the Management Committee.

6) Written notice of the decisions of the Management Committee when sitting as a Disciplinary Panel Meeting shall be given by the Secretary to the parent or guardian of a player or to a spectator within seven days.

7) The right of Appeal against a Disciplinary decision of the Management Committee shall be exercised by the parents or guardian of a player or by a spectator writing to the Club Secretary within 28 days of the date of the Disciplinary decision and the said letter must request an Appeal Hearing and set out the grounds for the Appeal.

8) No application for the cancellation of the registration of any player by reason of a disciplinary decision of the Management Committee may be made before the expiry of 28 days from the date of the said disciplinary decision.

9) The Disciplinary Appeals Committee shall consist of one Officer of the Club together with one Team Manager from a different age group together with one parent representative from each age group of the Club, none of whom shall have previously been involved at any Disciplinary Meeting concerning the player or spectator concerned.

10) Any player or spectator who is required by the Management Committee to attend a Disciplinary Meeting shall have the right to be accompanied at any Disciplinary Meeting or Appeal Hearing by a friend, who may act as a witness or represent the interests of the player or spectator at the meeting provided always that a player must be accompanied by his parent or guardian at any such Disciplinary Meeting or Appeal Hearing. The Disciplinary Appeals Committee shall have the power to confirm or revoke any decision of the Management Committee to suspend the player or to make application for the cancellation of the registration of a player. Any decision of the Disciplinary Appeals Committee must be communicated to the player and his or her parent or guardian or to the spectator within seven days of the date of the decision.

11) Decision-making at a Disciplinary Meeting of the Management Committee and at any Disciplinary Appeals Meeting shall be carried by a majority vote and in the event of a tied vote, the Chair of the meeting shall have the casting vote.

12) Any spectator connected with the Club who is cautioned or sent off may be required to attend a Disciplinary Meeting of the Management Committee.

13) All players and spectators who incur fines and/or administration costs in connection with their own cautions or sending off or other disciplinary conduct shall be responsible for their own fines and costs.

14) Where the behaviour of any player, or the parent or guardian of a player, is deemed by the Disciplinary Meeting of the Management Committee to bring the Club into disrepute, or where at any Disciplinary Hearing held by a league body, a player or parent or guardian is fined for misbehaviour, then the registration of that player will be liable to cancellation.

GRIEVANCE

Any player or parent or guardian having a grievance may write to the Club Secretary expressing their grievance and requesting that the Management Committee consider the grievance. Any decision of the Management Committee on a grievance shall be

communicated in writing to the person having the grievance within seven days of the said decision. An appeal against any decision made under this grievance procedure may be lodged in writing with the Club Secretary within 28 days of the date of the decision on the grievance. A Grievance Appeals Hearing shall then take place and the panel hearing the appeal shall consist of one Officer of the Club, One Team Manager from another age group and one parent from each age group, none of whom shall have previously been involved in the grievance procedure concerning that matter.

CHILD PROTECTION

The club will maintain a child protection policy in conjunction with the FA CRC/DBS system as laid down in our child protection leaflet.

The club shall nominate at least one Child Welfare Officer who can be contacted at any time regarding child welfare issues. All coaches, assistant coaches and active volunteers **MUST** have a current FA CRC in place.

A register will be maintained by the Club and updated regularly by the Child Welfare Officer.

ANTI-DISCRIMINATION AND EQUAL OPPORTUNITIES POLICY

1) Membership of the club shall be open to anyone interested in the sport on application, regardless of sex, age, disability, ethnicity, nationality, religion or other beliefs, except as a necessary consequence of the requirements of Football

2) The club may have different classes of membership and subscriptions on a non-discriminatory and fair basis. The club will keep subscriptions at levels that will not pose a significant obstacle for people participating

3) The club committee may refuse membership, or remove it, only for good cause such as conduct or character likely to bring the club or sport in to disrepute. Appeal against refusal or removal may be made of the members

4) Woodford Junior Football Club will not tolerate sexual or racially based harassment or other discriminatory behaviour whether physical or verbal and will work to ensure that such behaviour is met with appropriate action in whatever context it occurs.

5) Woodford Junior Football Club is committed to a policy of equal treatment of all members and requires all members of whatever level or authority to abide and adhere to this general principal and the requirements of the code of practice issued by the Equal Opportunities Commission and Commission for Racial Equality.

TEAM MANAGERS

The Team Manager or representative shall be responsible for the following:

1) Squad and team selection.

2) Arrangement of fixtures.

3) Appointment of Referees as per League rules.

- 4) Ensuring there is adequate first aid equipment at all matches.
- 5) Ensuring the correct use of hired facilities and that changing areas are left clean.
- 6) Organising raffles at home games.
- 7) Collection of team subscription and weekly draw money (*If Self Funded*). Bank statements itemising transactions and balances are to be submitted to the Club Treasurer at each monthly Management Meeting. Failure to do so will result in a fine at a level determined by the Management Committee.
- 8) Reporting to the Team Managers Meeting on a monthly basis.
- 9) Providing weekly reports to the Results Secretary on Sundays giving details of score and scorers.
- 10) Ensuring that the match card is completed in accordance with League rules. Ensuring that the completed match card is sent to the Registrar.
- 11) Ensuring that the match card is sent to the Registrar even in the event of a match being postponed.
- 12) Keeping a record of all kit distribution and collecting items belonging to the team or Club at the end of the season.
- 13) The Manager and/or Assistant should be a qualified First Aider and will receive either initial or refresher training as required at the expense of the Club.
- 14) The keeping of adequate records of monies in and out of their particular age group. Such records shall be produced on demand to the Management Committee.
- 15) Providing a list of squad details to the Club Secretary.
- 16) The appointment of parent representatives to assist him or her with some of these duties.
- 17) Training or matches, including friendlies, will not take place unless the Manager or a representative appointed by the Manager and in possession of a current FA CRB certificate.

GUIDANCE FOR PARENTS

Prior to the commencement of each season parents or guardians of players must inform their respective Team Managers in writing of any ailments or medication affecting the player.

FINANCE

- 1) The Club Treasurer is authorised to accept fund from individual sections of the Club by, cash and electronic transfer
- 2) An up to date bank statement for each individual section of the club shall be presented for perusal at each management committee meeting.

3) Each individual section of the Club shall produce at the Annual General Meeting an income and expenditure account and an up to date bank statement for each account held by that section.

4) The Club Treasurer shall produce at the Annual General Meeting an income and expenditure account and an up to date bank statement, both of which shall relate to the Club as a whole.

5) All teams invoice need to be settled to the club by the 31st May (last day of the season). Failure to clear the invoices will delay registration of the team for the new season. Team registration will NOT be completed with the league until the debts are cleared.

ANNUAL GENERAL MEETING (AGM)

1) An Annual General Meeting will be held at the end of each season to give an opportunity for parents and guardians to meet with the Management Committee to discuss the activities of the Club, its financial position and future plans.

2) The property and funds of the Club shall be under the control of the Management Committee, who shall ensure that proper accounts of income, expenditure, assets and liabilities of the Club are maintained by each section of the Club.

3) The Treasurer shall be responsible for the Accounting Records of the Club as a whole and shall submit an income and expenditure Account at each Annual General Meeting, and if the said account is approved, it shall be signed by the Chair and Treasurer.

4) The Accounts of the Club as a whole shall be audited annually by a person who is competent and approved by the Committee. The Auditor shall be someone completely independent of the Club.

5) Any Club Member shall be entitled to inspect the Accounts after audit.

6) Any money raised by any person in connection with the Club shall be paid into the Club Account

7) Each individual team shall have separate banking arrangements, which shall not exceed two separate accounts, and each individual team shall be responsible for its own fundraising and administration. Each individual team shall present its own income and expenditure account at the Annual General Meeting

8) Should a team fold, then any funds held to the credit of that team shall be and remain the sole property of Woodford Junior Football Club.

9) The Club Handbook and Constitution shall be reviewed at each Annual General Meeting and notice of any proposed amendments thereto is required to be given to the Club Secretary at least 28 days prior to the Annual General Meeting. The Club Secretary shall then give notice of the proposed amendment to all adult members of the Club no later than 14 days prior to the Annual General Meeting

10) VOTING AT THE AGM

1. a) All Club members present at an AGM, except for players, shall have the right to one vote in respect of each resolution voted upon.
1. b) Voting by proxy is not permitted.
1. c) Voting shall be by way of show of hands to be counted by the Club Chair and Club Secretary.
1. d) All resolutions, which are placed before the AGM for a vote, shall require the approval of the majority of the Club members present and voting with the exception of any resolution calling for the termination of membership or office which shall require a two-thirds majority of all adult members present.
1. e) With the exception of the day to day expenses incurred in the running of the Club, all single items of expenditure in excess of £200 shall require the approval of the majority of the Club members present and voting at the AGM at which a vote on the issue of the expenditure concerned is taken. In urgent cases contact will be made by The Chair to members of the Management Committee to approve such expenditure by email maintaining appropriate records.

11) ELECTION OR RE-ELECTION OF CLUB CHAIR, VICE-CHAIR, SECRETARY, TREASURER AND HONORARY PRESIDENT.

1. a) Any Club member wishing to stand for election or re-election to the post of Chair, Vice-Chair, Secretary or Treasurer shall require a proposer and seconder, who must be present in person to support their nomination at the AGM. The role of honorary president will be bestowed on an individual who has demonstrated long term commitment to the Club. This role and shall require a proposer and a seconder and will be subject of annual appointment voted at the AGM. Outgoing Honorary Presidents will become honorary members of WJFC.
1. b) In the event of only one person being nominated for election or re-election to a particular post that person shall be elected or re-elected to that particular post providing that they secure a majority of the votes of the adult members in attendance and voting.
1. c) In the event of there being an election for a particular post the candidate who attracts the largest number of votes in that election at the AGM shall be elected (or re-elected as the case may be) to that particular post.

SPECIAL GENERAL MEETINGS

- 1) Any Club member may make a written request to the Club Secretary requiring him/her to arrange a Special General Meeting open to all adult members of the Club for the purpose of considering and voting upon any written resolution.
- 2) 28 days notice of the date, time and venue of any Special General Meeting shall be given in writing to all adult members of the Club, together with a copy of any resolution on which it is proposed to vote.
- 3) The rules for voting at a Special General Meeting shall be the same as those, which apply for the Annual General Meeting.

CLUB MEMBERS

The Club Members shall consist of all players of the club, together with all parents and/or guardians of such players and all officers of the club.

REMOVAL OF CLUB MEMBERS AND OFFICIALS

1) In the event of conduct, which is deemed to bring the Club into disrepute, any Club Member or Club Official may have his/her membership of the Club terminated, or in the event of a Club Official, their membership may be terminated or they may be removed from their office as a Club Official.

2) Procedure for termination of Club membership and/or removal from office as a Club Official:

1. a) Any Club member may make a written request to the Club Secretary requiring him/her to arrange a Special General Meeting open to all adult members of the Club for the purpose of considering and voting upon a written resolution calling for the termination of membership or office of a named Club
1. b) 28 days notice of the date, time and venue of the Special General Meeting shall be given in writing to all adult members of the Club, together with a copy of any resolution on which it is proposed to vote.
1. c) No termination of membership or office shall take effect without a two-thirds majority of all adult members present and voting.

EXPENSES

1) Any claims for out of pocket expenses should be submitted to the monthly Management Committee Meetings, whereupon any such claims will be considered and voted upon by the Management Committee.

REFEREES

1) Wherever possible an Official Qualified Referee should be used

2) The Referee shall be paid the rate indicated by each individual league.

THE FA RESPECT CODE OF CONDUCT

Everyone involved with the Woodford JFC family have a responsibility to promote high standards of behaviour in the game.

This club supports The FA's Respect programme to ensure football can be enjoyed by everyone in a safe and positive environment.

Remember children's football is a time for them to develop their technical, physical, tactical and social skills. Winning isn't everything.

In The FA's survey of over 37,000 grassroots participants, behaviour was the biggest concern in the game. This included both the abuse of match officials and the unacceptable behaviour by over-competitive parents, spectators and coaches on the sidelines.

The FA has a RESPECT programme aimed at tackling unacceptable behaviour across the whole game.

Woodford Junior Football Club fully supports the FA Respect Code of Conduct to ensure football can be enjoyed by everyone in a safe and positive environment. Remembering that children's football is a time for them to develop their technical, physical, tactical and social skills, and that winning isn't everything. Therefore all members of Woodford Junior Football Club are expected to play their part and observe The FA's Respect Code of Conduct for coaches, team managers, club officials, young players, spectators and parents in everything they do:

RESPECT CODE OF CONDUCT FOR COACHES/TEAM MANAGERS AND CLUB OFFICIALS

On and off the field I will:

- Show respect to others involved in the game including match officials, opposition players, coaches, managers, officials and spectators
- Adhere to the Laws of the Game
- Display and promote high standards of behaviour
- Always respect the match officials' decisions
- Never enter the field of play without the referee's permission
- Never engage in public criticism of the match officials
- Never engage in, or tolerate, offensive, insulting or abusive language or behaviour.

When working with players, I will:

- Place the well-being, safety and enjoyment of each player above everything, including winning
- Explain exactly what I expect of players and what they can expect from me
- Ensure the parents/carers of all players under the age of 18 understand these expectations
- Refrain from, and refuse to tolerate any form of bullying
- Develop mutual trust and respect with every player to build their self-esteem
- Encourage each player to accept responsibility for their own behaviour and performance
- Ensure all activities I organise are appropriate for the players' ability level, experience, age and maturity
- Co-operate fully with others in football (e.g. officials, doctors, physiotherapists, welfare officers) for each player's best interests

I understand that if I do not follow the Code, any/all of the following actions may be taken by my club, County FA, league or The FA:

- Required to meet with the club, league or County Welfare Officer
- Required to meet with the club committee
- Monitored by another club coach
- Required to attend an FA education course
- Suspended by the club from attending matches
- Suspended or fined by the County FA
- Required to leave or be sacked by the club

In addition:

- My FACA (FA Coaches Associate) membership may be withdrawn

Further to the FA Respect Code of Conduct Woodford Junior Football Club place the following expectations upon their Coaches/Managers/Club Officials:

- Coaches must respect the rights, dignity and worth of each and every person and treat each equally within the context of the sport.
- Coaches must place the well being and safety of each player above all other considerations, including the development of performance.
- Coaches must adhere to all the guidelines laid down by the governing bodies.
- Coaches must not exert undue influence to obtain personal benefit or reward.
- Coaches must always promote the positive aspects of the sport (e.g. fair play) and never condone violations of the laws of the game, behaviour contrary to the spirit of the laws of the game or relevant rules and regulations or the use of prohibited substances or techniques.
- Coaches must consistently display high standards of behaviour and appearance.

RESPECT CODE OF CONDUCT FOR YOUNG PLAYERS

It is important everyone behaves themselves when playing football.

As a player, you have a big part to play.

When playing football, I will:

- Always do my best, even if we're losing or the other team is stronger
- Play fairly – I won't cheat, complain or waste time
- Never be rude to my team-mates, the other team, referee, spectators or my coach/team manager
- Do what the referee tells me
- Shake hands with the other team and referee at the end of the game
- Listen to my coach/team manager and respect what he/she says
- Talk to someone I trust, for example my parents or the club welfare officer if I'm unhappy about anything at my club.

I understand that if I do not follow the code, action may be taken by my club, County FA or The FA:

I May:

- Be required to apologise to my team-mates, the other team, referee or team manager
- Receive a formal warning from the coach or the club committee
- Be dropped or substituted
- Be suspended from training
- Be required to leave the club

In addition:

- My club, County FA or The FA may make my parent or carer aware of any infringements of the Code of Conduct
- The FA/County FA could impose a fine and suspension against my club.

RESPECT CODE OF CONDUCT FOR SPECTATORS AND PARENTS/CARERS

Spectators, parents and carers are expected to play their part and observe The FA's Respect Code of Conduct for spectators and parents/carers at all times:

I will:

- Remember that children play for FUN
- Applaud effort and good play as well as success
- Always respect the match officials decisions
- Remain outside the field of play and within the Designated Spectators Area (where provide)
- Let the coach do their job and not confuse the players by telling them what to do
- Encourage the players to respect the opposition, referee and match officials
- Avoid criticising a player for making a mistake – mistakes are part of learning
- Never engage in, or tolerate, offensive, insulting, or abusive language or behaviour

I understand that breaches of the code may result in action being taken by my County FA and /or The FA.

I may be:

- Issued with a verbal warning from a club or league official
- Required to meet with the club, league or County FA Welfare officer
- Required to meet with the club committee
- Obligated to undertake an FA education course
- Obligated to leave the match venue by the club
- Requested by the club not to attend future games
- Suspended or have my club membership removed
- Required to leave the club along with any dependants
- In addition:
- The FA/County FA could impose a fine and/or suspension on the club

ADDITIONAL GUIDANCE FOR PARENTS AND PLAYERS

- Each Club player is provided by the Club with a shirt shorts and socks. These items of kit shall remain the property of each team section and the parents or guardians of individual players shall be responsible for the clean and smart presentation of the kit. In the event of any item of kit being lost or damaged, other than by fair wear and tear, the parents and/or guardians of each individual player are responsible for the replacement of any item of kit, which is lost or damaged.
- At the discretion of the Team Managers, items of kit shall be returned to the Team Manager at the end of each season.
- Club tracksuits and Club kit can only be worn when representing the Club in matches and official visits approved by the Club.
- Shin pads must be worn during matches and or training sessions. Failure to do so will invalidate a player's insurance.
- Jewellery must not be worn during matches or training sessions as items of jewellery can present a danger to the player and others.
- The chewing of gum is forbidden during matches and training.
- The drinking of alcohol by players, prior to a match or training session or whilst representing the Club is forbidden.
- Subscriptions are payable each week by named players and substitutes at the rate agreed by each age group for each session.
- Should a child be unable to play or attend training sessions for any reason, it shall be the personal responsibility of the parent or guardian of any such child to ensure that

the Team Manager is notified as soon as possible. Any player persistently missing training sessions without good reason or prior notice to their Manager will not be selected for teams.

- Each player shall complete the required Registration Form at the beginning of each season.
- It is the responsibility of the parents or guardians to contact the Team Manager or Secretary of their respective team to ascertain training and match details. In respect of match details it is the responsibility of parents or guardians to ensure that they know the match details no later than Thursday evening prior to a weekend game.
- Excellent standards of behaviour, appearance and attitude are expected from all players and spectators, when representing Woodford Junior Football Club, both on the field and off.
- If any player or spectator is in breach of this code of conduct, the Management Committee has the right to suspend or expel that player or spectator from the Club.
- Any administration costs incurred by the Club as a result of a player or spectator or official breaking this code of conduct shall be reimbursed by the individual to the Club within 21 days of the cost being incurred. In the event of any player leaving the Club as a result of a disciplinary matter, which causes the Club to incur costs, then such costs shall be the responsibility of the individual team section.
- This code of conduct shall be reviewed at each Annual General Meeting and as required by the FA.

DISSOLUTION CLAUSE.

The following dissolution clause applies to any funds awarded to Woodford Junior Football Club:

Dissolution.

If the Committee by a simple majority decides at any time to dissolve the Association, it shall give at least 21 days notice of a meeting to all members of the Association who have the power to vote. If such a decision is confirmed by a majority of those present and voting at the meeting, the Management shall have the power to dispose of any assets held by the Association. Any assets remaining after the satisfaction of any proper debts or liabilities shall be given or transferred to such charitable groups, or groups having similar objects to the Association as the Committee may decide.

Upon dissolution of the club any remaining assets shall be given or transferred to another registered CASC, a registered charity or the sport's governing body to use by them in related community sports

CHAIRMAN _____ **Mark Cooper**

SECRETARY _____ **Matthew Dears**